



INKUNGA FINANCE Plc
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JOB OPPORTUNITY

INKUNGA FINANCE PLC is a microfinance institution located in Karongi District, Western Province. Its mission is to promote quality financial services to small and medium-sized entrepreneurs in order to contribute to the improvement of their socio-economic living conditions and to remain a sustainable and self-sufficient institution.

In 2022, INKUNGA FINANCE Plc experienced an increase in demand for financing within the forest sector and the potential of financing forestry activities to contribute to landscape and ecosystem restoration, as well as improving the livelihoods of rural communities and contribute to environment protection. As a result of this demand and market opportunity, Inkunga Finance Plc in partnership with ADA (Appui au Développement Autonome a.s.b.l.), developed and tested two financial products through a one-year test project. The result of this project has shown that there is a need to finance forest sector in order to support rural communities to cope with climate change risks and protect their assets and wealth. In order to provide the community with decent financing for environmental protection and sustainable development, the two institutions have agreed to develop and implement a two-year project (2024-2025) to refine and extend financial and non-financial products to the community.

It is for this reason that Inkunga Finance Plc seeks to hire a Rwandan qualified, motivated, dynamic and experienced professional in the forestry value chain development.

JOB DESCRIPTION

Job Title: FORESTRY VALUE CHAIN DEVELOPMENT FINANCE OFFICER

Major Responsibilities:

Under the supervision of the Director of Operations, his responsibilities include but not limited to:

- Coordinate all activities related to the project “Adapted financial services for sustainable forestry value chain development” implemented in partnership with ADA;
- Participate in the refinement, distribution, monitoring and evaluation of forest value chain products;
- Organize activities to promote forestry value chain products and disseminate information within the community;
- Facilitating exchanges and synergy between stakeholders in project implementation;
- Work on interpretation, implementation and enforcement of environmental legislation, regulations, polices and operational procedures;
- Carry out field, business and family visits to ensure the loan repayment capacity of clients;
- Support the loan officers and branch managers to analyze credit applications related to the forestry value chain and help eligible customers to fulfill the files;
- Participate in collateral valuation and draw up the report in compliance with the credit policy of the institution;
- Participate in credit committee at all levels;

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- Ensure the high quality of loan portfolio with minimizing the portfolio at risk;
- Ensure the proper delivery of services and customer satisfaction;
- Prepare regular reports required by the management and partners;
- Participation in the development of new financial products to foster sustainability and resilience of producers and private businesses in agriculture and forestry value chains, based on needs and market opportunities assessment;
- Ensure alignment with the new environment strategy and oversee its implementation;
- Perform other duties as may be assigned by supervisor or assignee from time to time.

Requirements:

- Bachelor's degree in Forestry; Agro-forestry, Environment protection or Biodiversity conservation, Agri-business;
- Working experience of at least five (5) years in forestry management, agro-forestry activities, environment protection or biodiversity conservation within financial institution, development or non-profit organization;
- Experience in establishing and maintaining collaborative relationships with implementing partners, donors and government agencies;
- Demonstrated written, analytical, presentation, reporting, planning, monitoring and computing skills and familiarity with modern communication systems;
- Excellent critical thinking skills and the ability to exercise sound judgment and solve problems quickly and effectively;
- Ability to work in a team;
- Having knowledge in finance and accounting would be an added value;
- Fluent in French or English, knowledge of two languages would be an advantage;
- Good credit history in financial institutions (without non-performing or written off loans);
- Driving license Class, A
- Age between 21 and 45 years.

Method of Application and notification

Interested and qualified candidates should submit job application via e-mail: recruitment@inkungafinance.com (You will get a reply to confirm the reception of your application)

- The deadline for submitting applications is January 29th, 2024 at 05:30 PM;
- The job application file must contain:
 1. An application letter addressed to the Managing Director;
 2. A detailed Curriculum Vitae;
 3. A copy of the Identity Card;
 4. A copy of the degree;
 5. A proof of previous experience and
 6. A copy of driving license.

The list of shortlisted candidates for the written exam will be published not later than January 31st, 2024; 05:30 PM via the website: <https://inkungafinance.com>

Done at Karongi, on January 18th, 2024

MUHAWENIMANA Abed Cherif
Acting Managing Director

